

MINUTES OF THE REGULAR MEETING OF THE
NEWTOWN, BUCKS COUNTY,
JOINT MUNICIPAL AUTHORITY

May 14, 2024

The regular monthly meeting of the Newtown, Bucks County, Joint Municipal Authority (NBCJMA) was duly held on May 14, 2024, beginning at 3:30 p.m. at the Authority's office at 15 South Congress Street, Newtown, Bucks County, Pennsylvania. Present were Chairman Christopher Gusty, Gerald Schenkman, Robert Walker, Linda Bobrin and Elen Snyder. Also present from the Authority's Office were Mike Menditto, Manager; Matthew Nesteruk, Chief Administrative Officer; Warren Gormley, Special Project Manager; and Jeff Moorhead, Field Superintendent. Jessica L. VanderKam, Esquire, the Authority's Solicitor; and Theresa Funk from Gannett Fleming, the Authority's Engineer, were also in attendance.

The Pledge of Allegiance was recited prior to the start of the meeting.

The April 9, 2024 Minutes were reviewed. Upon motion made by Mr. Walker and seconded by Ms. Bobrin, the April 9, 2024 Minutes were approved.

VISITORS SCHEDULED: Paul Logan appeared during the Executive Session. Daniel Schaffer, President of First National Bank and Trust appeared during the Board's regular public session to discuss financing for a land acquisition with the Board. Grace Wang, Senior Project Manager, from Gannett Fleming appeared during the Board's regular public session to discuss the planning and development of the wastewater treatment plant.

EXECUTIVE SESSIONS: An Executive Session was held from 3:35 p.m. to 4:00 p.m. to discuss land acquisition. A second executive session was held from 4:10-4:40pm to discuss a legal issue with Mr. Logan.

REGULAR MEETING: An Expenditures Register, including a list of accounts payable, which is attached hereto, made a part hereof and marked Exhibit "A" was distributed and reviewed by Mr. Menditto. Upon motion made by Ms. Snyder, seconded by Mr. Walker, and carried, all members present voted aye to approve payment of bills.

Mr. Nesteruk reviewed the list of receipts from April 2024.

Mr. Menditto presented the monthly bills and Expenditures Register to the Board. Upon motion made by Mr. Walker, and seconded by Ms. Bobrin, and carried, all members present voting aye, the transfer of \$753,000.00 from the trust account to the operating account was approved.

Delinquent accounts were presented to the Board by Mr. Nesteruk. Mr. Nesteruk and/or the Solicitor were authorized to continue to collect or lien delinquent accounts.

PUBLIC COMMENT: None.

ENGINEER'S REPORT: Ms. Funk presented the Engineer's Report and answered all questions to the satisfaction of the Board. The Engineer's Report is attached hereto, made a part hereof and marked Exhibit "B."

SOLICITOR'S REPORT: Ms. VanderKam presented the Solicitor's Report and answered all questions to the satisfaction of the Board. The Solicitor's Report is attached hereto, made a part hereof and marked Exhibit "C."

MANAGER'S REPORT: Mr. Menditto presented the Manager's Report and answered all questions to the satisfaction of the Board. The Manager's Report is attached hereto, made a part hereof and marked Exhibit "D."

FIELD REPORT: Mr. Moorhead presented the Field Report and answered all questions to the satisfaction of the Board. The Field Report is attached hereto as Exhibit "E."

SPECIAL PROJECTS REPORT: Ms. Funk presented the Special Projects Report and answered all questions to the satisfaction of the Board. The Special Projects Report is attached hereto, made a part hereof and marked Exhibit "F."

OLD BUSINESS:

A. Ms. VanderKam reported that she had not received written confirmation that an offer with regard to Land Acquisition was made; therefore, the matter was tabled with no further action necessary.

B. Correspondence with BCWSA was discussed in executive Session.

C. Upon motion by Ms. Bobrin and seconded by Ms. Snyder, all members present voting aye, the Board approved step 2 for the Penns Commons Sewer Replacement.

D. Upon motion by Mr. Walker and seconded by Ms. Bobrin, all members present voting aye, the Board approved issuing a third payment in the amount of \$104,561.75 for the 2023 Sanitary Sewer Replacement Project.

NEW BUSINESS:

A. Upon motion by Mr. Walker and seconded by Ms. Snyder, all members present voting aye, the Board approved signing the Sewer Service Agreement with Provco Pinegood Newtown, LLC.

B. Mr. Montu Patel, the owner of 4.82 acres on Lower Silver Lake Road, had inquired as to whether the NBCJMA would be interested in purchasing his property which is adjacent to the proposed site for the wastewater treatment plant. Mr. Gormley advised First National Bank and Trust would be securing an appraisal of Mr. Patel's parcel.

FINANCIAL STATEMENT: Mr. Menditto went over the financial statement briefly. This is the ninth month of our 2023-2024 budget. Rentals are at 75%, total revenue is at 75%, total salaries are at 68%, operating expenses are at 76% and utilities are at 63%. Month-to-date net result from operations is \$37,603.03. Year-to-date net result is \$784,547.90.

The regular meeting was adjourned at 6:15 p.m.



Robert Walker, Secretary/Treasurer