

MINUTES OF THE REGULAR MEETING OF THE
NEWTOWN, BUCKS COUNTY, JOINT MUNICIPAL AUTHORITY

August 13, 2024

The regular monthly meeting of the Newtown, Bucks County, Joint Municipal Authority (NBCJMA) was duly held on August 13, 2024, beginning at 3:00 p.m. at the Authority's office at 15 South Congress Street, Newtown, Bucks County, Pennsylvania. The Pledge of Allegiance was recited prior to the start of the meeting.

ROLL CALL: Present were:

Chairman Christopher Gusty (via zoom), Board Member
Gerald Schenkman, Board Member
Robert Walker, Board Member
Christine Sciarrotta, Board Member
Elen Snyder, Board Member
Mike Menditto, Manager
Warren Gormley, Special Project Manager
Jeff Morehead, Field Superintendent
Theresa Funk from Gannett Fleming, Authority's Engineer
Jessica L. VanderKam, Esquire, Authority's Solicitor

VISITORS SCHEDULED: None.

EXECUTIVE SESSION: An executive session was held from 3:00 p.m. to 3:30 p.m. to discuss a land acquisition and a legal issue.

MOTION: The July 16, 2024 Minutes were reviewed. Upon motion made by Ms. Sciarrotta, and seconded by Mr. Walker, all members present voted aye to approve the June 16, 2024 Minutes.

MOTION: The July 31, 2024 Minutes were reviewed. Upon motion made by Ms. Snyder, and seconded by Mr. Walker, all members present voted aye to approve the July 31, 2024 Minutes, except Chairman Gusty who abstained from the vote.

Mr. Menditto reviewed the list of receipts from July 2024.

MOTION: An Expenditures Register and accounts payable, which is attached hereto, made a part hereof and marked Exhibit "A" was distributed and reviewed by Mr. Menditto. Upon motion made by Ms. Sciarrotta, seconded by Mr. Walker, and carried, all members present voted aye to approve payment of bills and transfer \$415,936.54 from the trust account to the operating account.

Delinquent accounts were presented to the Board by Mr. Menditto.

PUBLIC COMMENT: None. Newtown Borough Councilwoman Julia Woldorf and Craig Totaro, Newtown Borough Manager, were present at the meeting but offered no comments.

ENGINEER'S REPORT: Ms. Funk presented the Engineer's Report and answered all questions to the satisfaction of the Board. The Engineer's Report is attached hereto, made a part hereof and marked Exhibit "B."

SOLICITOR'S REPORT: Ms. VanderKam presented the Solicitor's Report and answered all questions to the satisfaction of the Board. The Solicitor's Report is attached hereto, made a part hereof and marked Exhibit "C."

MANAGER'S REPORT: Mr. Menditto presented the Manager's Report and answered all questions to the satisfaction of the Board. The Manager's Report is attached hereto, made a part hereof and marked Exhibit "D."

FIELD REPORT: Mr. Moorhead presented the Field Report and answered all questions to the satisfaction of the Board. The Field Report is attached hereto as Exhibit "E."

SPECIAL PROJECTS REPORT: Mr. Gormley presented the Special Projects Report and answered all questions to the satisfaction of the Board. The Special Projects Report is attached hereto, made a part hereof and marked Exhibit "F."

OLD BUSINESS:

MOTION: Upon motion by Mr. Walker and seconded by Ms. Snyder, all members present voting aye, the Board provided approval to Gannett Fleming to proceed, design and permit for the Penns Commons Sewer Replacement, with the costs not to exceed \$100,000.00.

The Board further discussed potential revisions to the rates as previously set in a prior Board meeting. There being no motion, this item of business remains on the table.

The Board further discussed their options with regards to hiring a financial advisor firm. There being no motion, this item of business remains on the table.

NEW BUSINESS:

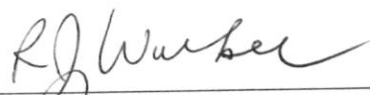
MOTION: Ms. VanderKam presented the application for real estate tax exemption for TMP 29-010-043 for the Board's execution, with authorization to Mr. Gormley and Ms. VanderKam to finalize, sign and present said application to Board of Assessment. Upon motion by Ms. Sciarrotta and seconded by Mr. Walker, all members present voted aye, and the Board approved the application and granted authorization as afore stated.

MOTION: Upon motion by Mr. Walker and seconded by Ms. Sciarrotta, all members present voting aye, the Board ratified the execution of professional services agreement with Curtin & Heefner to provide tax exempt counsel services.

MOTION: Upon motion by Ms. Snyder and seconded by Ms. Sciarrotta, all members present voting aye, the Board approved and adopted the Post-Issuance Compliance Procedures attached hereto, made a part hereof and marked Exhibit "G."

FINANCIAL STATEMENT: Mr. Menditto went over the financial statement. This is the twelfth month of our 2023-2024 budget. Rentals are at 99%, total revenue is at 99%, total salaries are at 92%, operating expenses are at 106% and utilities are at 84%. Month-to-date net result from operations is \$63,625.95. Year-to-date net result is \$777,822.53.

The regular meeting adjourned at 4:15 p.m.



Robert Walker, Secretary/Treasurer