

NEWTOWN, BUCKS COUNTY, JOINT MUNICIPAL AUTHORITY
Agenda

September 10, 2024

- I. Pledge of Allegiance
- II. Motion to Approve Minutes from August 13, 2024
- III. Visitor Scheduled: PFM & Theresa Katalinas
- IV. Executive Session
- V. Review of the Expenditure Register.
- VI. Motion to Approve Payment of Bills from Attached Expenditures Register.
- VII. Review Attached Receipts from August 2024
- VIII. Motion to Transfer \$370,800.09 from Trust Account to Operating Account
- IX. Delinquent Accounts List
- X. Public Comment
- XI. Engineer's Report
- XII. Solicitor's Report
- XIII. Manager's Report
- XIV. Field Report
- XV. Special Projects Report
- XVI. Old Business
 - A. Rate revision discussion
 - B. Professional Service Contracts for financial advisors
 - C. P/R Marketing letter regarding WWTP and FAQ's
- XVII. New Business
 - A. Motion to authorize Solicitor to transmit Letter for Advisory Opinion to State Ethics Commission
 - B. Motion to approve purchase/installation of Krohne Sewage Pump Station Flow Meter and Digital Display wall unit not to exceed \$13,000.00 (Costars vender)
 - C. Motion for Authority to authorize paying for Treatment plant visit
- XVIII. Financials
- XIX. Next board meeting 10/8/2024

Report Date 09/10/24

Expenditures Register
GL-2502-37967

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Vendor	Req #	Budget#	Sub#	Description	Invoice/Project	Req Date	Check Dte	Recpt Dte	Check#	Amount
423	11875	1	01550	510 CLEARFLY TELEPHONE - OFFICE VOI/PHONE SERVICE	641347	09/03/24	09/10/24	09/03/24	14039	152.78
										152.78
211	11859	1	01530	310 COMCAST MISC. OFFICE EXP. INTERNET SHOP/SECURITY/CAMERAS		08/26/24	09/10/24	08/26/24	14040	268.00
					GL Period : 2501					268.00
190	11887	1	01530	310 CRYSTAL SPRINGS MISC. OFFICE EXP. DRINKING WATER	090124	09/05/24	09/10/24	09/05/24	14041	71.90
										71.90
359	11895	1	01530	310 DE LAGE LANDEN FINANCIAL SERVICES MISC. OFFICE EXP. FAX COPIER 9/1-9/30	588350452	09/09/24	09/10/24	09/09/24	14042	132.99
										132.99
79	11864	1	01520	410 DENNEY ELECTRIC SUPPLY MAINT. & REPAIRS PS PANEL FUSE	S102277868.001	08/26/24	09/10/24	08/26/24	14043	7.77
					GL Period : 2501					7.77
259	11874	1	01510	910 FLOW ASSESSMENT SERVICES LLC METER MAINT. CONTRACT AUGUST METERING/BCCC	7782	09/03/24	09/10/24	09/03/24	14044	750.00
										750.00
351	11888	1	01530	310 FOCUSED ON DETAILS MISC. OFFICE EXP. MONTHLY CLEANING	8121	09/09/24	09/10/24	09/09/24	14045	190.60
										190.60
17	11858	1	01530	310 GANNETT FLEMING INC. MISC. OFFICE EXP. MISC SERVICES 6/29-7/26		08/26/24	09/10/24	08/26/24	14046	682.50
					GL Period : 2501					

Newtown Joint Municipal Auth. Expense Funds

Report Date 09/10/24

Expenditures Register
GL-2502-37967

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Vendor	Req #	Budget#	Sub#	Description	Invoice/Project	Req Date	Check Dte	Recpt Dte	Check#	Amount
14	11863	1	01530	310 LECK WASTE SERVICES MISC. OFFICE EXP. MONTHLY DUMPSTER	488100	08/26/24	09/10/24	08/26/24	14051	223.26
GL Period : 2501										
										223.26
278	11882	1	01530	310 MIKE MENDITTO MISC. OFFICE EXP. WEB HOSTING/GODADDY/RENEWAL	70321640	09/03/24	09/10/24	09/03/24	14052	167.88
278	11882	2	01530	310 MIKE MENDITTO MISC. OFFICE EXP. ZOOM 9/3-10/2	INV271481332	09/03/24	09/10/24	09/05/24	14052	16.95
										184.83
431	11878	1	01570	010 MIKE NELSON CONSULTING EDUCATION COURSE/DEP EXAM/M.MURDOCK		09/03/24	09/10/24	09/03/24	14053	990.00
										990.00
36	11868	1	01530	210 NEWTOWN ARTESIAN BILLING EXPENSE CYCLE C READINGS/1 SHUT-OFF	278	08/28/24	09/10/24	08/28/24	14054	2,000.07
										2,000.07
8	11889	1	01560	010 NEWTOWN PRO HARDWARE MISC. PLANT EXP. MISC FIELD SUPPLIES	1034206/1034194	09/09/24	09/10/24	09/09/24	14055	50.64
										50.64
1	11893	1	01510	313 PECO POWER - LINTON HILL LINTON HILL PS	4288930100	09/09/24	09/10/24	09/09/24	14056	168.47
1	11893	2	01510	612 PECO POWER - EAGLETON FARMS EAGLETON FARMS PS 7/9-8/7	4288930100	09/09/24	09/10/24	09/09/24	14056	211.62
1	11893	3	01510	012 PECO POWER - GARAGE SHOP 7/9-8/7	4288930100	09/09/24	09/10/24	09/09/24	14056	50.48
1	11893	4	01510	512 PECO POWER EAGLE GLEN EAGLE GLEN PS 7/9-8/7	4288930100	09/09/24	09/10/24	09/09/24	14056	151.30

Report Date 09/10/24

Expenditures Register
GL-2502-37967

Vendor	Req #	Budget#	Sub#	Description	Invoice/Project	Req Date	Check Dte	Recpt Dte	Check#	Amount
1	11893	5	01510	312 PECO POWER - OFFICE OFFICE 7/9-8/7	4288930100	09/09/24	09/10/24	09/09/24	14056	366.87
1	11893	6	01510	112 PECO POWER - KNOB HILL NOB HILL PS 7/9-8/7	4288930100	09/09/24	09/10/24	09/09/24	14056	412.72
1	11893	7	01510	611 PECO POWER POLE BARN POLE BARN/SHOP 7/9-8/7	4288930100	09/09/24	09/10/24	09/09/24	14056	58.15
										1,419.61
9	11880	1	01530	310 PENNSYLVANIA ONE CALL SY MISC. OFFICE EXP. AUG/PA-1 SYSTEM	0001066812	09/03/24	09/10/24	09/03/24	14057	269.63
										269.63
432	11861	1	19530	710 POST & SCHELL PC LEGAL EXPENSES CAPITAL IMPROVEMENTS PAUL LOGAN 7/08-7/23	1194424	08/26/24	09/10/24	08/26/24	14058	6,480.00
										GL Period : 2501
432	11861	2	19530	710 POST & SCHELL PC LEGAL EXPENSES CAPITAL IMPROVEMENTS PAUL LOGAN 8/1-8/8	1196628	08/26/24	09/10/24	09/09/24	14058	1,640.00
										8,120.00
10	11860	1	01530	310 QUILL CORPORATION MISC. OFFICE EXP. MISC OFFICE SUPPLIES	39902809	08/26/24	09/10/24	08/26/24	14059	172.52
										GL Period : 2501
										172.52
10	11881	1	01530	310 QUILL CORPORATION MISC. OFFICE EXP. STAMPER	40157556	09/03/24	09/10/24	09/03/24	14060	30.99
										30.99
32	11883	1	01530	710 STUCKERT & YATES LEGAL EXPENSE AUG MISC/TWO LIENS	24408/24409	09/05/24	09/10/24	09/05/24	14061	2,817.50
32	11883	2	19530	710 STUCKERT & YATES LEGAL EXPENSES CAPITAL IMPROVEMENTS AUG/WWTP	24408/24409	09/05/24	09/10/24	09/05/24	14061	3,051.49
										5,868.99

Report Date 09/10/24

Expenditures Register
GL-2502-37967

Vendor	Req #	Budget#	Sub#	Description	Invoice/Project	Req Date	Check Dte	Recpt Dte	Check#	Amount
342	11884	1	01550	410 T MOBILE TELEPHONE - PLANT 8/3-9/3 CELL SERVICE	0891	09/05/24	09/10/24	09/05/24	14062	255.37
										255.37
402	11865	1	01550	610 TEAM LOGIC COMPUTER MAINTENANCE 8/1-8/31 WORKSTATION/FIREWALL	50012303/500125	08/28/24	09/10/24	08/28/24	14063	550.00
402	11865	2	01550	610 TEAM LOGIC COMPUTER MAINTENANCE 8/1-8/31 365 BUSINESS	50012303/500125	08/28/24	09/10/24	08/28/24	14063	782.00
										1,332.00
420	11876	1	19520	480 THERESA KATALINAS CAPITAL IMPROVEMENT PR/LETTER	JULY/AUGUST 24	09/03/24	09/10/24	09/03/24	14064	420.00
										420.00
336	11866	1	01550	510 THOMPSON NETWORKS TELEPHONE - OFFICE SEPT-OCT PHONE SYS	1630	08/28/24	09/10/24	08/28/24	14065	134.22
										134.22
89	11873	1	01540	110 TORODYNE TRUCK EXPENSE BATT/F550		09/03/24	09/10/24	09/03/24	14066	189.95
										189.95
224	11885	1	01550	010 UNITED CONCORDIA INSURANCE EXPENSE 10/1-10/31 DENTAL	19977070722	09/05/24	09/10/24	09/05/24	14067	408.81
										408.81
347	11896	1	01550	010 UNITED HEALTHCARE INSURANCE EXPENSE 9/1-9/30	434782888833	09/10/24	09/10/24	09/10/24	14071	10,104.74
										10,104.74

Vendor	Req #	Budget#	Sub#	Description	Invoice/Project	Req Date	Check Dte	Recpt Dte	Check#	Amount
382	11870	1	01540	110 UNITED TIRE TRUCK EXPENSE 4 TIRES/2019 F250	1140030983	09/03/24	09/10/24	09/03/24	14068	1,442.96
										1,442.96
2	11869	1	01530	310 VERIZON MISC. OFFICE EXP. 8/13-9/12		09/03/24	09/10/24	09/03/24	14069	169.00
2	11869	2	01550	410 VERIZON TELEPHONE - PLANT SHOP/PUMP STATIONS		09/03/24	09/10/24	09/09/24	14069	542.40
										711.40
42	11871	1	01550	010 WM B PARRY & SON LTD INSURANCE EXPENSE ADD/LOT PARCEL 29-010-043	NEWTOJ1PAR	09/03/24	09/10/24	09/03/24	14070	20.00
										20.00
										266,453.32
39 Printed, totaling										266,453.32

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	1029438	240,738.08	GENERAL FUND
19	1029438	25,715.24	CAPITAL IMPROVEMENT FUND
		266,453.32	

PERIOD SUMMARY

Period	Amount
2501	22,794.45
2502	243,658.87
266,453.32	

Legend:
 Expenditures Register Previewing to your screen
 Beginning Check Date 091024
 Ending Check Date 091024
 Sorting by vendor name
 Doing a page break
 Archiving to Expenditures Register-.txt
 MARP05 run by NBCJMA 9 : 00 AM

August 2024 Receipts

	<u>This Month</u>	<u>Last Year</u>	<u>Last Quarter</u>
10% ADMINISTRATION	\$ -	\$ 1,474.28	\$ 3,370.00
CERTIFICATIONS	\$ 1,665.00	\$ 1,600.00	\$ 800.00
CONNECTION AND FAC. FEES	\$ -	\$ -	\$ 11,035.44
PERMITS	\$ -	\$ 225.00	\$ -
MISCELLANEOUS INCOME	\$ 1,941.60	\$ 2,301.16	\$ 214.82
CELL TOWER RENT	\$ 3,178.95	\$ 3,086.36	\$ 3,178.95
TAPPING FEES	\$ -	\$ -	\$ 7,306.56
GREASE LICENSE	\$ -	\$ -	\$ -

TOTAL MISCELLANEOUS	<u>This Month</u> <u>\$6,785.55</u>	<u>Last year</u> <u>\$8,686.80</u>	<u>Last Quarter</u> <u>\$25,905.77</u>
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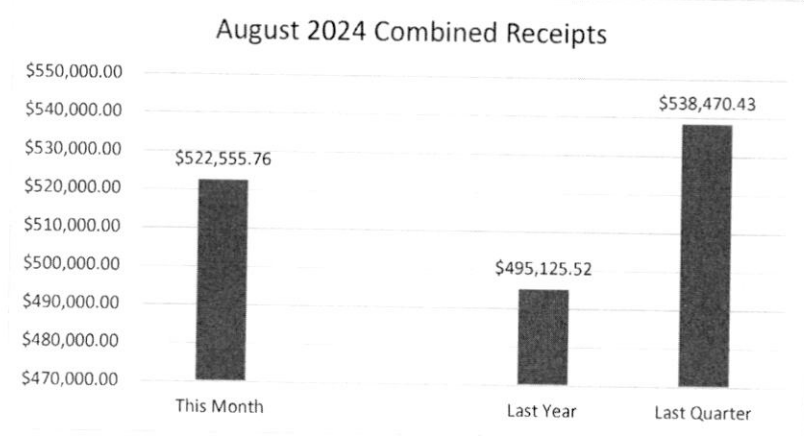
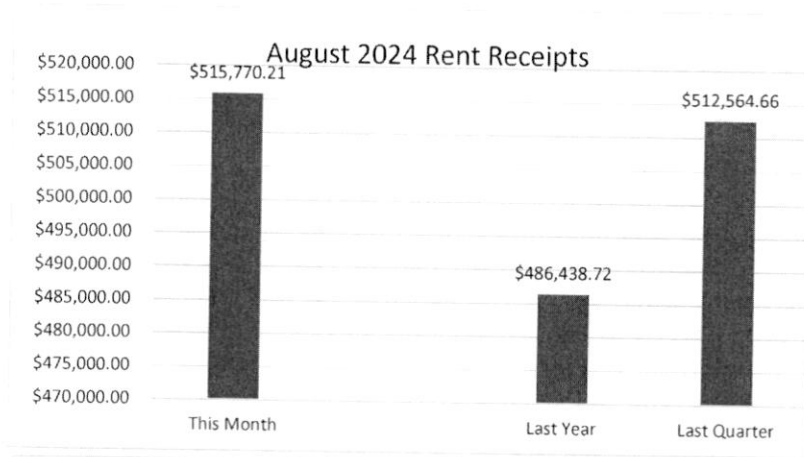
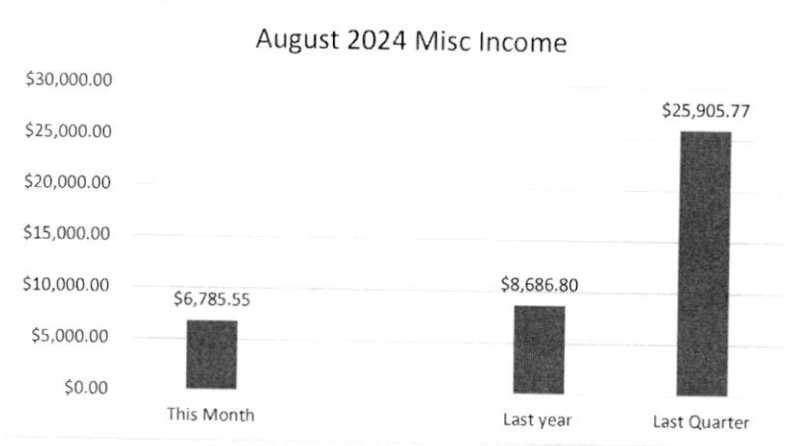
RENT

REVENUE

RESIDENTIAL	\$ 368,321.79	\$ 365,480.74	\$ 326,779.77
COMMERCIAL	\$ 53,535.75	\$ 29,437.43	\$ 50,001.44
INDUSTRIAL	\$ 58,304.25	\$ 27,819.63	\$ 84,907.81
MULTIPLE	\$ 15,883.00	\$ 5,196.65	\$ 6,138.22
OTHER BUILDING	\$ 994.00	\$ 14,994.04	\$ 3,958.00
PUBLIC	\$ 3,560.00	\$ 19,884.00	\$ 18,820.00
PARENT ACC	\$ 8,361.84	\$ 14,053.24	\$ 14,890.50
OTHER	\$ 3,615.11	\$ 3,685.12	\$ 3,394.25
INTEREST	\$ 386.50	\$ 599.87	\$ 406.65
PENALTY	\$ 2,807.97	\$ 5,288.00	\$ 3,268.02

TOTAL RENT RECEIPTS	<u>This Month</u> <u>\$515,770.21</u>	<u>Last Year</u> <u>\$486,438.72</u>	<u>Last Quarter</u> <u>\$512,564.66</u>
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TOTAL RECEIPTS	<u>This Month</u> <u>\$522,555.76</u>	<u>Last Year</u> <u>\$495,125.52</u>	<u>Last Quarter</u> <u>\$538,470.43</u>
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ACCOUNTS PAYABLE - From August 2024

TOTAL FROM BILLS LIST	\$ 266,453.32
PAYROLL - August/September	\$ 104,202.99

ADDITIONAL PAYMENTS

• Credit Card Fee	\$ 0.00
• Health Reimbursement	\$ 143.78

TOTAL	\$ 370,800.09
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*Included in the payroll numbers are all Federal, State and local taxes, Paychex charges and the 457(b).

Cycle B
 PAGE 1 *Shut off date*
 9/24/24

Report Date 09/10/24

AR Aging Report
 For Period

Account #	Customer Name	Service Address	Current	30 Days	120 Days	210 Days	300+ Days	Total AR	Statu
0367-029	MCGUINN, DANA L	425 Lafayette St	7.35	150.23		6.15	123.00	286.73	NS
0482-025	DRITSAS, ANDREW & STACY	438 Penn St	6.50	133.61		7.70	136.67	284.48	NS
0508-021	FOSTER, TRACY R	553 E. Centre Ave	4.35	89.28		4.35	87.00	184.98	NS
0531-074	CONNOR, KELI M	97 E Center Ave	4.95	101.48		4.95	94.05	205.43	NS
0616-128-1	PANDYA PROPERTIES LLC	121 Friends Ln Ste 302	8.05	240.86		39.85	3,154.35	3,443.11	ONS L
0618-132-1	TEME PENNS TRAIL LLC	104 Penns Trl	5.25	110.45		5.25	212.63	333.58	NS
0678-137	KELLY, JOHN & DENISE	15 N Elm Ave	5.55	113.44		4.95	92.50	216.44	NS
0730-154	HARPOLE, KYLE & GRACE	220 N Elm Ave	4.35	89.28		4.35	87.00	184.98	NS
0754-150	RAPP, STEPHEN	504 Greene St	4.35	89.28		4.35	87.00	184.98	NS
0804-012	DAVIS, ERIC	502 Washington Ave	6.15	125.60		4.95	99.00	235.70	NS
BRS-049	ROSARIO, RUBEN & ALICIA	10 Rosetree Ct	7.95	161.28		4.35	87.00	260.58	NS
BRSTH-028	COYLE, KATHLEEN MORTON	3 Cedar Mews	10.70	219.23		9.50	199.74	439.17	NS
BRSTH-847	FRISCHMANN, TODD & GWYNNE	63 Heather Ct	4.35	89.28		4.35	87.00	184.98	NS
BRSTH-852	TINNEY, DENNIS P	54 Heather Ct	4.10	84.05		4.10	82.00	174.25	NS
BRSTH-913	FALKOWSKI, DARIUSZ	76 Heather Ct	4.35	89.28		4.35	87.00	184.98	NS
CB-093	HICKS, ALFRED & CATHY	350 Wexley Dr	6.50	133.73		7.10	142.00	289.33	NS
CB-121	NAVARRO, JOSEPH	370 Merion Pl	4.10	86.61		4.10	180.10	274.91	NS
CB-137-C	TIDBALL, JOHN	13 Craig Ct	4.35	89.28		4.35	87.00	184.98	NS
CB-142-B	KILCHYTSKYI, VOLODYMYR	33 Everett Dr	4.10	84.78		5.30	106.00	200.18	NS
CB-143-A	KWON, SEUNG & KIHYUN	44 Everett Dr	5.30	109.10		5.90	118.00	238.30	NS
CL-111	RUCKI, PETER	156 Cliveden Dr	4.10	84.15		4.10	82.00	174.35	NS
CL-122	GOLDBERG, EDWARD J.	82 Brookdale Pl	4.10	84.15		4.10	82.00	174.35	NS
CL-138	ZAGOREOS, AGLAIA	282 Cliveden Dr	4.10	101.54		4.10	777.31	887.05	NS L
CP-0703	BOND, JILL & LOUIS	703 Diamond Dr	4.95	101.28		4.35	87.00	197.58	NS
CP-0812	BETH, CAROL LEE	812 Diamond Dr	4.35	118.37		8.45	1,246.52	1,377.69	* L
CP-0901	SANTOS, CANDIDO	901 DIAMOND DRIVE	4.35	91.62		4.35	180.63	280.95	NS
CP-1105	KESSLER, LINDA	1105 Diamond Dr	4.10	84.15		4.10	82.00	174.35	NS
EV-0007	TAYLOR, JAMES D.	289 Crittenden Dr	4.70	96.15		4.10	82.00	186.95	NS
HT-080	EGYUD, KEITH & BETH	23 Essex Pl	4.35	89.34		4.35	89.42	187.46	
HT-113	BARRY, EDMOND & ELIZABETH	13 Farmington Pl	7.35	154.18		6.75	280.29	448.57	NS
HT-126	WILLIAMSON, DALE	4 Garrison Pl	4.35	89.28		4.35	87.00	184.98	NS
HT-151	BOWEN, JOHN & LINDA	2 Independence Pl	4.10	84.47		98.70		187.27	NS
HT-153	YARDLEY, RANDALL S	3 Garrison Pl	4.70	95.96		4.10	74.46	179.22	NS
KW-0099	PAK, SONG K & YOUNG A	3 Kirkwood Dr	12.75	258.69		8.55	138.94	418.93	NS
NGATE-0044	QUIGG, JAMES & ANNA	1 Armstrong Cir	13.10	267.62		10.70	214.00	505.42	NS
NGATE-0276	PAWLOWSKI, CAROL	26 Kanon Ct	4.35	89.28		4.35	87.00	184.98	NS
NGATE-0277	HARRITY, JAMES	24 Kanon Ct	4.10	84.15		4.10	82.00	174.35	NS
NGATE-0308	PERSTIN, ALEXSANDR	26 Walton Ct	5.90	120.78		5.30	106.00	237.98	NS
NGATEC-322	O'CONNELL, CHRISTINE	322 Fountain Farm Ln	4.10	84.15		4.10	82.00	174.35	NS
SF-076	FLANAGAN, TIMOTHY	245 Yorkshire Dr	8.55	174.85		6.15	148.02	337.57	LNS
WS-0021	MEYERS, ANDREW	51 David Dr	34.95	702.17		8.55	118.33	864.00	NS
WPTH-0144	STRANFORD, JOHN	11 Brecknock Ct	4.10	84.15		4.10	82.00	174.35	NS
			264.15	5,530.61	0.00	352.05	9,557.96	15,704.77	

CUSTOMER COUNT = 42

Key

- NS = Property had a shut off notice hung
- P = Customer has entered into a payment plan
- * = Water Co. has water off for non payment
- O = We have water off for non payment
- X = Customer has submitted a doctor's note
- F = Final (property is being sold)
- C = No personal checks accepted
- K = Credit card payment plan

Report Date 09/10/24

AR Aging Report
For Period

PAGE 2

Account #	Customer Name	Service Address	Current	30 Days	120 Days	210 Days	300+ Days	Total AR	Status
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SUMMARY BY CUSTOMER TYPE

Code	Customer Type	AR Balance	Current	30 Days	120 Days	210 Days	300+ Days
R	RESIDENTIAL	11,928.08	250.85	5,179.30		306.95	6,190.98
C	COMMERCIAL	3,776.69	13.30	351.31		45.10	3,366.98
I	INDUSTRIAL						
M	MULTIPLE						
O	OTHER						
P	PUBLIC						
Z	PARENT ACCOUNTS						
		15,704.77	264.15	5,530.61		352.05	9,557.96

ENGINEER'S REPORT
for the
NEWTOWN, BUCKS COUNTY, JOINT MUNICIPAL AUTHORITY
September 10, 2024

Job No.	Description	Services Performed
66691.118, 66691.119, 119a	Potential WWTP Project	<ul style="list-style-type: none"> - Preparing scope of work and estimated fee for completion of 30% design services. - Coordinating with NBCJMA staff and Newtown Borough re: attendance at meeting to discuss status of WWTP project.
66691.121	Penns Commons/Colonial Commons Sewer Replacement	<ul style="list-style-type: none"> - Design of sewer replacement is ongoing, including evaluation of lining in environmentally sensitive areas.
66691.222	Newtown AOP/Colonial Commons PS Upgrade	<ul style="list-style-type: none"> - Provided list of standard notes and details to engineer for Developer to include on plans for Colonial Commons PS upgrade.
66691.225	Wawa	<ul style="list-style-type: none"> - Construction of new sewer facilities commenced July 10, 2024, with Gannett Fleming observing. - Continuing to work with Authority staff and Contractor to identify source of recurring sinkholes in area of installed sewer in Lower Silver Lake Road. - Developer received PADEP approval to proceed with boring under stream with sewer main at reduced cover. Coordinating with Developer re: resumption of sewer construction. - Received submittal for grease trap, which is currently under review.
066691.227	Mayfield/Arcadia	<ul style="list-style-type: none"> - Met with Contractor and NBCJMA staff August 28, 2024 to review outstanding items to be addressed prior to proceeding with dedication of sewer facilities.
066691.247	385 Stoopville Road	<ul style="list-style-type: none"> - Provided executed Table J to Engineer for Developer for inclusion in Sewage Facilities Planning Module.

SOLICITOR'S REPORT

For the

NEWTOWN, BUCKS COUNTY, JOINT MUNICIPAL AUTHORITY

September 10, 2024

Description	Services Performed
Sewer Treatment Plant	<ul style="list-style-type: none">- Condemnation litigation update (petitions to intervene)- Financial Advisors - letters of engagement- RE Tax Exemption Application – status update- Middletown Twp inquiry
Steeple View Project	<ul style="list-style-type: none">- Sewer Service Agreement – still waiting to be executed and returned by Steeple View (sent out Nov 2023)
Escrow Issue	<ul style="list-style-type: none">- Under review.
Indemnification Agreement	<ul style="list-style-type: none">- Waiting on signature.
RSJZ Phila	<ul style="list-style-type: none">- Completed and escrow returned.
Liens	<ul style="list-style-type: none">- Prepared and filed (2). Paid liens released (2)

MANAGER'S REPORT

September 10, 2024

1. **PROPERTIES SEEKING CONNECTION-**

- 366 Wrights Rd- no DEP module needed
- 166 Twining Bridge Rd
- *385 Stoopville rd Subdivision- DEP planning ongoing, working with all parties involved.
- 14 Eldridge Rd
- 110 N State St- 3 lot Subdivision.
- 531 Washington Crossing Rd- Subdivision- Property has recently changed ownership and will require a new SSA.
- 473 Lower Dolington Rd (3EDU)
- 64 German Ave- Re-route sewer with new connection location- no extra EDU needed
- *14 Eldridge Rd- New Construction
- *349 Eagle Rd- Failing Septic

2. **STEEPLEVIEW PH2-** DEP approval letter (revision) has been issued, No SSA or Escrow.

3. **WAWA-** Boring of sewer pipe resumed after stream crossing permitting issues.

4. **MAYFIELD-** Punchlist list items need to be addressed before Dedication can proceed.

5. **ONLINE BILL PAY UPDATE-** Third month of operation-

	Aug/23	Aug/24 Paymentus
Total customers- 305		389
Manual autopay- 97		0
In person/phone- 218		88
Totals-	\$45,426.04	\$61,549.55
	ACH Aug/23	ACH Aug/24
Total customers- 761		874
Total Amount- \$109,029.94		\$167,535.88

Aug 2023 Credit Card fees paid by Authority: \$1063.52

Aug 2024 fees paid by Authority: 0

6. **TOLL AOP-** Plan review of equipment to be purchased by Authority.

7. **PENNS COMMONS SEWER REPLACEMENT PROJECT-** Inspect and review sewer pipe located on 372 Swamp Rd for alternative replacement/repair options, IE: pipe lining.

8. **PENNS COMMONS PS POWER FALURE-** Roaming power failure/surges on 8/2/24 caused catastrophic damage to the Generator control board. Temporary Generator on site, parts ordered, Insurance claim started.

9. **12 KING CHARLES LN-** Set up special hardship payment agreement to pay down a balance of \$1200.00 to avoid shut-off or lien.

10. **ESCROW ACCOUNTS-** Review and updating ongoing by Authority, information then given to Jessica for final review and disbursement recommendation.

11. **TEAMLOGIC IT-** Reported multiple unsuccessful login attempts to our server firewall from an IP address in Russia.

FIELD REPORT

September 10, 2024

Field Crew

Ongoing-

- Field staff are performing all routine and non-routine maintenance.
- Maintenance and inspection of pump stations (5) and permanent meter sites (8)
- Routine flushing of sewer mains
- Pennsylvania One Call locating and marking.
- Inspection of house sewers
- Clearing of right of ways
- Televising of sewer mains for infiltration during wet weather events
- The grease trap campaign which includes annual inspections and spot checks

New-

1 Blair has a crew onsite repairing the manholes in Mayfair

Prepared by: Jeff Moorhead

Field Superintendent

Special Projects Reports

September 10, 2024

1. Deed

Received recorded copy of the deed from settlement for land purchase

2. Letter to Customers regarding WWTP & Rates

AMS was contacted regarding a mailer. This will cost approximately \$18,000.00.

A. Roughly \$6,200.00 in postage

B. To print 3 pages, \$7,500.00

C. AMS would have to outsource

3. Attending Borough Work Session

Scheduled for September 4th at 5:30pm.

Rescheduled for October 2nd at 5:30pm, Theresa is on vacation.

Rescheduled for November 6th at 5:30pm- Waiting on response from Borough Manager.

Will send out WWTP Status report to:

A. Newtown Borough Manager

B. Newtown Township Manager

4. Email to Board regarding Borough Notifications on WWTP

5. Presentation to Borough & Township Board. How would the Board like us to proceed,

Option: When 30% design is approved, a sketch plan is prepared, we would have something to show. Project design & start the planning process with township.

6. Mr. Patel

Received a call from Jeff Garton on 9/9 from Begley Carlin. He is representing Mr. Patel and will be sending over correspondence regarding the 4.82 acres.

NEWTOWN JOINT MUN. AUTH.

Financial Statement

August 2024

GENERAL FUND

First month target = 8.33%

Account Title	Acct #	M-T-D	Y-T-D	Last Year	Annual Budget	Percent	Y-T-D Budget
REVENUE							
RENTALS	01400 120	550,289.88	550,289.88	485,055.06	5,788,000	10	482,334
PENALTY	01400 220	2,794.79	2,794.79	4,387.71	50,000	6	4,167
10% ADMIN. FEES	01400 320			1,474.28	10,000	0	834
CERTIFICATIONS	01400 520	1,665.00	1,665.00	1,600.00	15,000	11	1,250
PERMITS	01400 720			225.00	4,000	0	334
MISC. INCOME (REV)	01400 920	3,366.60	3,366.60	2,316.16	4,000	84	334
INTEREST INCOME	01410 020	444.37	444.37	601.95	6,000	7	500
CELL TOWER RENT	01410 030	3,178.95	3,178.95	3,086.36	38,000	8	3,167
GREASE FEES	01410 050				8,000	0	667
TOTAL REVENUE		561,739.59	561,739.59	498,746.52	5,923,000	9	493,587
SALARIES							
SALARIES - FIELD	01500 000	19,017.20	19,017.20	22,736.00	242,000	8	20,166
SALARY - ADMINISTRATIVE	01500 900	37,238.82	37,238.82	52,121.39	595,000	6	49,583
TOTAL SALARIES		56,256.02	56,256.02	74,857.39	837,000	7	69,749
UTILITIES							
POWER - GARAGE	01510 012	51.43	51.43	101.72	900	6	75
POWER - KNOB HILL	01510 112	426.02	426.02	967.24	9,500	4	791
POWER - OFFICE	01510 312	287.93	287.93	445.80	5,050	6	420
POWER - LINTON HILL	01510 313	167.78	167.78	346.98	4,050	4	337
POWER EAGLE GLEN	01510 512	158.98	158.98	338.40	3,200	5	266
POWER POLE BARN	01510 611	60.10	60.10	188.35	1,500	4	125
POWER - EAGLETON FARMS	01510 612	203.98	203.98	414.05	3,800	5	316
TOTAL UTILITIES		1,356.22	1,356.22	2,802.54	28,000	5	2,330
OPERATING EXPENSES							
FUEL OIL	01510 650				6,000	0	500
INTERCEPTOR EXP.	01510 810			226,865.04	3,240,000	0	270,000
INTERCEPT INT & PENALTY	01510 811				80,000	0	6,666
METER MAINT. CONTRACT	01510 910	750.00	750.00	750.00	11,000	7	916
MAINT. & REPAIRS	01520 410	7.77	7.77		11,000	0	916
BILLING EXPENSE	01530 210	1,988.92	1,988.92	1,934.41	25,000	8	2,083
POSTAGE & SUPPLIES	01530 211			799.98	22,000	0	1,833
MISC. OFFICE EXP.	01530 310	658.61	658.61	5,019.69	54,000	1	4,500
PAYROLL TAXES	01530 510	(366.77)	(366.77)	5,763.37	60,000	-1	5,000
AUDITING EXPENSE	01530 610	17,300.00	17,300.00		9,000	192	750
LEGAL EXPENSE	01530 710	1,431.25	1,431.25	1,287.00	13,000	11	1,083

NEWTOWN JOINT MUN. AUTH.
 Financial Statement
 August 2024

GENERAL FUND

Account Title	Acct #	M-T-D	Y-T-D	Last Year	Annual Budget	Percent	Y-T-D Budget
ENGINEERING EXP.	01530 810	1,018.13	1,018.13	1,689.57	25,000	4	2,083
ACCOUNTING EXP	01530 910	1,600.00	1,600.00	1,500.00	18,000	9	1,500
TRUCK EXPENSE	01540 110	115.17	115.17	2,396.34	11,000	1	916
INSURANCE EXPENSE	01550 010	5,277.48	5,277.48	17,286.95	223,000	2	18,583
TELEPHONE - PLANT	01550 410	795.57	795.57	803.71	8,000	10	666
TELEPHONE - OFFICE	01550 510	290.16	290.16	297.57	3,000	10	250
COMPUTER MAINTENANCE	01550 610			2,194.22	21,000	0	1,750
ADVERTISING	01550 960	37.89	37.89		1,000	4	83
MISC. PLANT EXP.	01560 010	4,219.73	4,219.73	1,960.87	28,000	15	2,333
EDUCATION	01570 010			305.00	2,000	0	166
DEPRECIATION OPERATING	01590 010	15,666.67	15,666.67	14,004.52	188,000	8	15,666
TOTAL OPERATING EXPENSES		50,790.58	50,790.58	284,858.24	4,059,000	1	338,243
TOTAL EXPENSES		108,402.82	108,402.82	362,518.17	4,924,000	2	410,322
NET RESULT FROM OPERATIONS		453,336.77	453,336.77	136,228.35	999,000	45	83,265

NEWTOWN JOINT MUN. AUTH.
 Financial Statement
 August 2024

CAPITAL IMPROVEMENT FUND

Account Title	Acct #	M-T-D	Y-T-D	Last Year	Annual Budget	Percent	Y-T-D Budget
REVENUES							
INTEREST INCOME	19410 020			24,244.01			
TOTAL REVENUES				24,244.01			
EXPENSES							
CAPITAL IMPROVEMENT	19520 480	12,581.25	12,581.25				
LEGAL EXPENSE CAPITAL IMPROVEMENTS	19530 710	27,380.00	27,380.00	177.81			
ENGINEERING, CAPIMPR	19530 860	1,792.50	1,792.50	16,012.50			
TRUSTEE FEES	19530 950			586.60			
TOTAL EXPENSES		41,753.75	41,753.75	16,776.91			
NET RESULT FROM OPERATIONS		(41,753.75)	(41,753.75)	7,467.10			