

MINUTES OF THE REGULAR MEETING OF THE
NEWTOWN, BUCKS COUNTY, JOINT MUNICIPAL AUTHORITY

September 10, 2024

The regular monthly meeting of the Newtown, Bucks County, Joint Municipal Authority (NBCJMA) was duly held on September 10, 2024, beginning at 3:00 p.m. at the Authority's office at 15 South Congress Street, Newtown, Bucks County, Pennsylvania. The Pledge of Allegiance was recited prior to the start of the meeting.

ROLL CALL: Present were:

Chairman Christopher Gusty (via zoom), Board Member
Gerald Schenkman, Board Member
Robert Walker, Board Member
Elen Snyder, Board Member
Mike Menditto, Manager
Warren Gormley, Special Project Manager
Jeff Morehead, Field Superintendent
Theresa Funk from Gannett Fleming, Authority's Engineer
Jessica L. VanderKam, Esquire, Authority's Solicitor

VISITORS SCHEDULED: Theresa Katalinas answered questions from the Board regarding upcoming communications with the Authority customers. PFM representatives Jamie Schlesinger and Garrett Moore answered questions from the Board regarding the scope of their services.

EXECUTIVE SESSIONS: An executive session was held from 3:30 p.m. to 3:40 p.m. to a legal issue.

MOTION: The August 13, 2024 Minutes were reviewed. Upon motion made by Mr. Walker, and seconded by Ms. Snyder, all members present voted aye to approve the August 13, 2024 Minutes.

Board Member Ms. Bobrin joined the meeting.

An Expenditures Register and accounts payable, which is attached hereto, made a part hereof and marked Exhibit "A" was distributed and reviewed by Mr. Menditto.

MOTION: Upon motion made by Mr. Walker, and seconded by Ms. Bobrin, all members present voted aye to approve payment of bills on the Expenditures Register.

Mr. Menditto reviewed the list of receipts from August 2024.

MOTION: Upon motion made by Mr. Walker, and seconded by Ms. Bobrin, all members present voted aye to transfer \$370,800.09 from the trust account to the operating account.

Delinquent accounts were presented to the Board by Mr. Menditto.

PUBLIC COMMENT: Mr. John Mack was present at the meeting and exchanged pleasantries with the Board; asked a question about the progress of the Wawa project; but offered no comments.

ENGINEER'S REPORT: Ms. Funk presented the Engineer's Report and answered all questions to the satisfaction of the Board. Gannett Fleming is hoping to have the 30% design by the October meeting. The Engineer's Report is attached hereto, made a part hereof and marked Exhibit "B."

SOLICITOR'S REPORT: Ms. VanderKam presented the Solicitor's Report and answered all questions to the satisfaction of the Board. The Solicitor's Report is attached hereto, made a part hereof and marked Exhibit "C."

MANAGER'S REPORT: Mr. Menditto presented the Manager's Report and answered all questions to the satisfaction of the Board. The Manager's Report is attached hereto, made a part hereof and marked Exhibit "D."

FIELD REPORT: Mr. Moorhead presented the Field Report and answered all questions to the satisfaction of the Board. The Field Report is attached hereto as Exhibit "E."

SPECIAL PROJECTS REPORT: Mr. Gormley presented the Special Projects Report and answered all questions to the satisfaction of the Board. The Special Projects Report is attached hereto, made a part hereof and marked Exhibit "F."

OLD BUSINESS:

MOTION: Upon motion by Ms. Snyder and seconded by Mr. Walker, all members present voting aye, the Board voted to amend the rate increase of 55% that was approved at the July, 2024 meeting, and reduce the rate increase to 47%, effective January 1, 2025.

MOTION: Upon motion by Mr. Schenkman and seconded by Ms. Bobrin, all members present voting aye, the Board voted to hire PFM Financial Advisors, LLC to render professional services related to the financing of the Waste Water Treatment Plant, and directed Mr. Gormley to execute a letter of engagement for same, subject to Solicitor review.

The Board had no further discussion regarding the marketing letter to customers regarding the Waste Water Treatment Plant, as the subject had been fully discussed during the Visitor portion of the meeting, with Ms. Katalinas. There being no need for a motion, this item of business was removed from the table.

NEW BUSINESS:

MOTION: Ms. VanderKam informed the Board that a motion was necessary to authorize her to present the Board's request to the State Ethics Commission. Upon motion by Mr. Schenkman, and seconded by Mr. Gusty, all members present voting aye, the Board voted to authorize Ms. VanderKam to transmit a letter to the Commission seeking an advisory opinion.

MOTION: Upon motion by Mr. Schenkman and seconded by Ms. Snyder, all members present voting aye, the Board approved the purchase and installation of the Krohne Sewage Pump Station Flow Meter and digital display wall unit, not to exceed \$13,000.00.

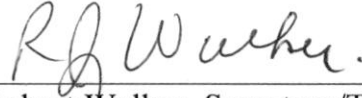
MOTION: Upon motion by Mr. Walker and seconded by Ms. Bobrin, all members present voting aye, the Board discussed and then authorized the expenditure of funds to secure travel plans to the Aquanereda plant in St. Louis, MO, in the event the State Ethics Commission advises that the Board cannot accept the complimentary offer to view the technology.

FINANCIAL STATEMENT: Mr. Menditto went over the financial statement. This is the first month of our 2024-2025 budget. Rentals are at 10%, total revenue is at 9%, total salaries are at 7%, operating expenses are at 1% and utilities are at 5%. Month-to-date net result from operations is \$453,336.77. Year-to-date net result is \$453,336.77.

MOTION: Upon motion by Mr. Schenkman and seconded by Mr. Walker, all members present voting aye, the Board rescheduled its next regular meeting to occur on

October 16, 2024 at 3:00 p.m., rather than on its regularly scheduled date of October 8, 2024. The Solicitor was directed to advertise the new date to the public.

The regular meeting adjourned at 5:45 p.m.

Handwritten signature of Robert Walker in cursive script.

Robert Walker, Secretary/Treasurer