

MINUTES OF THE REGULAR MEETING OF THE
NEWTOWN, BUCKS COUNTY, JOINT MUNICIPAL AUTHORITY

November 12, 2024

The regular monthly meeting of the Newtown, Bucks County, Joint Municipal Authority (NBCJMA) was duly held on November 12, 2024, beginning at 3:00 p.m. at the Authority's office at 15 South Congress Street, Newtown, Bucks County, Pennsylvania. The Pledge of Allegiance was recited prior to the start of the meeting.

ROLL CALL: Present were:

Gerald Schenkman, Board Member
Robert Walker, Board Member
Elen Snyder, Board Member
Linda Bobrin, Board Member
Mike Menditto, Manager
Warren Gormley, Special Project Manager
Jeff Morehead, Field Superintendent
Theresa Funk from Gannett Fleming, Authority's Engineer
Jessica L. VanderKam, Esquire, Authority's Solicitor

MOTION: The October 16, 2024 Minutes were reviewed. Upon motion made by Mr. Walker, and seconded by Ms. Bobrin, all members present voted aye to approve the October 16, 2024 Minutes.

VISITORS SCHEDULED: No visitors were scheduled.

REVIEW OF THE EXPENDITURE REPORT: An Expenditures Register and accounts payable, which is attached hereto, made a part hereof and marked Exhibit "A" was distributed and reviewed by Mr. Menditto.

MOTION: Upon motion made by Ms. Snyder, and seconded by Mr. Walker, all members present voted aye to approve payment of bills on the Expenditures Register.

Mr. Menditto reviewed the list of receipts from October 2024.

MOTION: Upon motion made by Mr. Walker, and seconded by Ms. Bobrin, all members present voted aye to transfer \$428,075.31 from the trust account to the operating account.

Delinquent accounts were presented to the Board by Mr. Menditto.

PUBLIC COMMENT: Mr. Dennis Fisher, Newtown Township Board of Supervisors, commented and confirmed that NBCJMA's presentation at a Township meeting was scheduled but will need to be rescheduled to permit adequate time to discuss the plans for the WWTP.

Ms. Sciarotta, Board Member, joined the meeting at 3:30 p.m.

ENGINEER'S REPORT: Ms. Funk presented the Engineer's Report and answered all questions to the satisfaction of the Board. The Engineer's Report is attached hereto, made a part hereof and marked Exhibit "B."

SOLICITOR'S REPORT: Ms. VanderKam presented the Solicitor's Report and answered all questions to the satisfaction of the Board. The Solicitor's Report is attached hereto, made a part hereof and marked Exhibit "C."

MANAGER'S REPORT: Mr. Menditto presented the Manager's Report and answered all questions to the satisfaction of the Board. The Manager's Report is attached hereto, made a part hereof and marked Exhibit "D."

FIELD REPORT: Mr. Moorhead presented the Field Report and answered all questions to the satisfaction of the Board. The Field Report is attached hereto as Exhibit "E."

SPECIAL PROJECTS REPORT: Mr. Gormley presented the Special Projects Report and answered all questions to the satisfaction of the Board. The Special Projects Report is attached hereto, made a part hereof and marked Exhibit "F."

OLD BUSINESS:

A. Ms. Funk presented Gannett Fleming's Proposal to complete engineering design at a 30% level for the WWTP and responded to the Board's questions to their satisfaction.

MOTION: Upon motion made by Mr. Walker, and seconded by Mr. Schenkman, all members present voted aye to engage with Gannett Fleming to complete the 30% Design as reflected in its October 29, 2024 proposal, in an amount not to exceed \$1,610,000.00.

NEW BUSINESS:

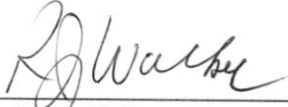
Approval of Professional Services Agreement regarding Durham Investment, LP and 809 Linton Hill Road.

MOTION: Upon motion made by Ms. Snyder, and seconded by Ms. Bobrin, all members present voted aye to approve the Professional Services Agreements regarding Durham Investment, LP and 809 Linton Hill Road.

FINANCIAL STATEMENT: Mr. Menditto went over the financial statement. This is the third month of our 2024-2025 budget. Rentals are at 19%, total revenue is at 19%, total salaries are at 23%, operating expenses are at 11% and utilities are at 15%. Month-to-date net result from operations is \$148,566.63. Year-to-date net result is \$860,897.82.

MOTION: There being no further business before the Board, and upon motion by Mr. Schenkman and seconded by Mr. Walker, all members present voting aye, the Board closed its meeting, and noted the next regular meeting is scheduled to occur on December 10, 2024 at 3:00 p.m.

The regular meeting adjourned at 4:45 p.m.



Robert Walker, Secretary/Treasurer